

DELHI JUDICIAL ACADEMY  
KARKARDOOMA COURT COMPLEX  
DELHI.

NOTICE INVITING QUOTATION

The undersigned on behalf of Delhi Judicial Academy, 2<sup>nd</sup> Floor, Karkardooma Court Complex, Delhi- 110032 inform the general public/firms who deals in Catering work that the Academy holds various Training Programmes for Judicial Officers of Delhi District Courts. Hon'ble Judges of the Supreme Court of India, High Court of Delhi and other dignitaries are also invited by the Academy in the training programmes as resource persons to impart training to the Judicial Officers. During the training programmes Tea, Lunch and High Tea are served to the participants & resource persons.

The Academy wishes to engage the services of Caterer for the said purpose initially for a period of one year. The following items are served by the Academy for which the quotations are invited which may kindly be noted as under :-

1. **High Tea-** Tea & Coffee, Snacks, Sweets, Assorted Fruits, etc.
2. **Lunch-** Plain Rice or Pulao, two Vegetables, Dal, Dahi-bhalla or Raita, Papad, Pickles, Salad, Corns, Naan, Roti, Mineral Water and Sweet Dish etc.
3. **Tea-** Tea/Coffee with Biscuits (Salty and Sweet) & any other snack

Besides the above items, table-clothes, waiters, crockery cutlers etc. of good quality shall also be provided by the caterer, subject to change in Menu as per Training Programmes.

Terms and conditions :-

1. Last date of receipt of quotations is \_\_\_\_\_ upto 5.00 p.m.
2. All the quotations received by the Academy shall be placed before the Committee for the said purpose on the next working day.
3. The Committee of the Academy has the absolute right to accept or reject any quotation/s.
4. Quotations received after the due date and time shall not be entertained.
5. The tenderers/vendors must have Sales Tax/Vat Number/Tin Number/Pan Number otherwise their quotations shall be rejected.
6. The Quotations must be in sealed envelopes.
7. The decision of the Committee of the Academy shall be final and binding.
8. This department reserves the right to impose any other conditions, deemed fit, at the time of placing the order.

9. The job work for catering shall be awarded for a period of one year and can be extended further with mutual consent.

All the interested tenderers/vendors are requested to quote per head rates for Tea, Lunch & High Tea and Mineral Water Bottle (Bisleri) half litre, as per the items mentioned above and submit their quotations in the Academy on any working days on or before \_\_\_\_\_ upto 5.00 P.M. The Committee shall consider the quotations/tenders and its decision shall be communicated to the successful tenderer.

-Sd-  
(Pritam Singh)  
Chief Administrative Officer

No.-DJA/Tender/Quotation/170/2009/  
Copy to :-

Dated :-

1. The Registrar General, Supreme Court of India, New Delhi
2. The Registrar General, High Court of Delhi, New Delhi
3. The District Judge - I & Sessions Judge, Delhi with the request to paste it on the notice of THC Complex premises.
4. The District Judge-II-cum-Addl. Sessions Judge I/C, North District, Tis Hazari Courts, Delhi.
5. The District Judge-III-cum-Addl. Sessions Judge I/C, West District, Tis Hazari Courts, Delhi.
6. The District Judge-IV-cum-Addl. Sessions Judge I/C, Patiala House Courts, New Delhi.
7. The District Judge-V-cum-Addl. Sessions Judge I/C, South District, Patiala House Courts, New Delhi.
8. The District Judge - VI, Karkardooma Courts, New Delhi.
9. The District Judge - VII-cum-Addl. Sessions Judge I/C, North-East District, Karkardooms Courts Complex, Delhi.
10. The District Judge - VIII-cum-Addl. Sessions Judge I/C, North-West District, Rohini Courts Complex, Delhi.
11. The District Judge-IX-cum-Addl. Sessions Judge I/C, South-West District, Dwarka Courts Complex, New Delhi.
12. M/s Satkar Caterers, E-18/16, SDA Community Centre, Delhi- 110016.
13. M/s Sweet & Spices Sagar Galaxy, Pocket-B, Commercial Complex, Mayur Vihar, Phase-II, Delhi.
14. M/s Le Chef Restaurent, 201, Ram Vihar, Delhi-92.
15. M/s Ruchee Ruchee Caterers & Decorators, G-8, Aditya Commercial Complex, Nangal Raya, Nr Janak Puri, D-Block, Delhi.
16. Notice Board, Delhi Judicial Academy, KKD Complex, Delhi.

17. Dealing Assistant (Computer), Delhi Judicial Academy, KKD Complex, Delhi  
with the direction to place it on the website of the Academy.

-Sd-  
(Pritam Singh)  
Chief Administrative Officer